



EMPLOYMENT APPLICATION
1226 Carpenter Rd SE, Ste B-1
Lacey, WA 98503

Date _____

Name _____ Over 18 years old? Y _____ N _____ SSN _____

Address _____ City _____ Zip Code _____ Phone _____

In Emergency Contact _____ Relation _____ Phone _____

High School Diploma or GED? Y _____ N _____ Where? _____ When _____

Level of Education Completed _____ Where _____ When _____

What shifts are you willing to work: _____ 7:00am-3:00pm _____ 3:00-11:00pm _____ 11:00pm-7:00am

Which shift is best? _____ How many hours per week do you prefer to work? _____

Are you willing to work weekends? Yes _____ No _____

U.S. Citizen: Yes _____ No _____ (If no, Alien Number must be given before employment begins)

Have you ever been convicted of a felony? Yes _____ No _____ (If yes, attach explanation)

Military service? Yes _____ No _____

Work Experience: (Last 8 years, list most recent first - you may attach resume for this section)

* Employer _____ Address _____ Phone _____

Supervisor _____ From _____ To _____ Hourly Pay _____ Position _____

Reason for leaving _____

Duties _____

* Employer _____ Address _____ Phone _____

Supervisor _____ From _____ To _____ Hourly Pay _____ Position _____

Reason for leaving _____

Duties _____

* Employer _____ Address _____ Phone _____

Supervisor _____ From _____ To _____ Hourly Pay _____ Position _____

Reason for leaving _____

Duties _____

List 3 Personal references other than relatives (include address and phone number):

Other volunteer and community experience working with special populations? _____

Education / Employment Goals: _____

I affirm that the information contained in this application and in any other material included as part of this application is true and correct to the best of my knowledge. I understand that any misrepresentation given in the application process may lead to my termination from employment.

In order to maintain staff flexibility that is essential to the successful management of our agency, it is understood that any employment relationship with Kokua is "At Will". It can be terminated, with or without cause, at any time by either the employer or the employee.

Signature _____

